The I-CAR® Professional Development Program™ - Education Edition (PDP-EE) curriculum provides collision repair training for you and your students. Upon successful completion of the program, your graduates will earn certificates documenting their industry-recognized I-CAR ProLevel® training.

**PDP-EE SET-UP AND ANNUAL LICENSING**

- Begin the set-up process by contacting the I-CAR Career & Technical School Hotline at 888.422.7211 or email Schools@I-CAR.com.
- Purchase the annual PDP-EE Curriculum License for $1,100.
- I-CAR Career & Technical Education (CTE) Support Team will promptly contact new PDP-EE educators to begin the onboarding process, including set up of an electronic gradebook to monitor students’ progress and an Instructor Support Website (ISW) account for access to live course curriculum.
- New PDP-EE educators should complete required online classes and the Instructor Training Evaluation (ITE) exams for all required live classes, before or while teaching the PDP-EE.

**STUDENT “STARTS:” myI-CAR® STUDENT REGISTRATION**

- Inform new students to begin the new user registration process for a myI-CAR account at www.I-CAR.com. Always use the “Technical School Educator or Student Click Here” link whether creating a new account or accessing an existing account.
- Complete the “Student Starts Order Form and Invoice” and submit to I-CAR.
- A one-time fee of $50 is charged for each new student.
- Within 5 business days following processing of the enrollment and payment form, students will have access to the online course.

**TEACHING THE PDP-EE CURRICULUM**

- Teach all PDP-EE course materials required during your one-year or two-year program (listed on page 2 of this Quick-Start Guide).
- Students can locate all course materials in their individual myI-CAR accounts.

**STUDENT “GRADS:” REGISTERING STUDENTS FOR END OF PROGRAM EXAMS**

- Students are required to complete all online and required live courses before access is allowed to both exams in the End of Program Exam Bundle.
- Instruct students to change their role in their myI-CAR account from “Student” to “Refinish Technician” and “Non-Structural Technician” roles.
- Complete the “End of Program Exam Order Form and Invoice” and submit to I-CAR.
- Student “Grad” fee for End of Program Exams: $100/student includes both Non-Structural and Refinish ProLevel 1 exams.
- Students have access to the “End of Program Exams” within 5 business days after the form and invoice are processed.
- The exams may be proctored, if required by your local school district.
- Exam results are available immediately in students’ myI-CAR accounts and educators’ online gradebooks. Within 7 days, any earned certificates are mailed to the address on record in myI-CAR.

For more information, contact the I-CAR Career & Technical School Hotline at 888.422.7211 or email Schools@I-CAR.com
I-CAR® PDP-EE Curriculum: Base Package for 2021-2022 Academic Year

All classes listed below are included in the Base Package and must be taught for students to register for the End-of-Program Exam.

**REQUIRED CLASSES:**

**INTRO TO COLLISION REPAIR SERIES – 14 Modules (Classes offered online only)**

- Intro to Collision Repair Process Overview (IRP00e)
- Intro to Personal Safety (IPS00e)
- Intro to Vehicle Construction Materials (ICM00e)
- Intro to Vehicle Parts Terminology – Part 1 (IVT01e)
- Intro to Vehicle Parts Terminology – Part 2 (IVT02e)
- Intro to Safety Systems (ISS00e)
- Intro to Tools, Equipment, and Attachment Methods – Part 1 (ITM01e)
- Intro to Tools, Equipment, and Attachment Methods – Part 2 (ITM02e)
- Intro to Industry Repair Terms (IRT00e)
- Intro to Mechanical Systems Terminology – Part 1 (IMT01e)
- Intro to Mechanical Systems Terminology – Part 2 (IMT02e)
- Intro to Mechanical Repair Terms and Vehicle Protection (IMV00e)
- Intro to Refinishing and Corrosion Protection – Part 1 (IRC01e)
- Intro to Refinishing and Corrosion Protection – Part 2 (IRC02e)

**NON-STRUCTURAL PROLEVEL® 1 (Live and online classes)**

- Hazardous Materials, Personal Safety, and Refinish Safety (WK01)
- Trim and Hardware (TRM02e and TRM03e)
- Non-Structural Supplement (STS01 required; EDS01 optional)
- Bolted-On Part Replacement (EXT03e and EXT04e)
- Movable Glass (GLA01)
- Corrosion Protection (CPS01)
- Plastic and Composite Repair (PLA03)
- Lighting, Starting, and Charging Systems (LSC04e)
- Automotive Foams (FOM01)
- Vehicle Construction Material Types (GE010E01)
- Vehicle Technology and Trends 2016 (NEW16)

**REFINISH PROLEVEL 1 (Live and online classes)**

- Hazardous Materials, Personal Safety, and Refinish Safety (WK01)
- Refinish Supplement (REF01e and REF02e required; EDS02 optional)
- Detailing (REF04)
- Trim and Hardware (TRM03e)
- Corrosion Protection (CPS01)
- Waterborne products, Systems and Application (REF07)
- Hazardous Airborne Pollutant Reduction (HAP01e)
- Liquid and Solid Hazardous Waste Storage and Disposal Overview (HWD01e)
- Vehicle Technology and Trends (NEW16)

For more information, please contact the I-CAR Career and Technical School Hotline at **888.422.7211** or email **Schools@I-CAR.com** to get started.