

# COVID-19 POLICIES



EFFECTIVE IMMEDIATELY

## NON-EMPLOYEE VISITOR ARRIVAL POLICY

Visitors to I-CAR facilities will be restricted to designated areas until further notice. Food and mail deliveries will not be required to sign-in. Contractors, vendors, business partners and interview candidates who will be interacting with I-CAR employees on site, are required to sign-in and complete a COVID-19 Questionnaire for Students/Visitors before entry/leaving the reception area. I-CAR team members should inform visitors about the required questionnaire and send them the questionnaire at least 24 hours prior to the scheduled meeting.

Visitors will be required to comply with all masking and other COVID-19 requirements for the office. Training events occurring at either facility may have their own specific COVID-19 policies with such students would be expected to comply with.